

 **Member Acknowledgement Form**

Member Name: \_\_\_\_\_ Program Year: \_\_\_\_\_

Program Name: \_\_\_\_\_

**Member Initials**

1.	My term of service is for _____ months (no more than <b>12 months</b> for any term of service) and for no less than _____ minimum required hours. I understand that if I fail to meet the minimum hour requirement, I receive no portion of the education award, unless there are compelling personal circumstances.	
2.	I understand what it means to be an AmeriCorps member and will abide by the program standards of conduct.	
3.	I understand that it is not just the service hours that justify successful completion of CNVS AEAP, but that other elements including, among others, staying until the end of the program, attendance, and participation are also required to “successfully” complete CNVS AEAP and earn the ed award.	
4.	I agree to complete all required paperwork by the deadlines established by the Program. I am aware that if CNVS receives my enrollment more than 15 calendar days after my original enrollment date, my enrollment date may be changed. I further understand that failure to complete all required paperwork (such as time and service logs) on time may result in suspension and/or loss of the AmeriCorps education award.	
5.	I understand that hours may not be credited if they are not properly documented in accordance with CNVS AEAP policies and procedures regarding hours.	
6.	I understand that the education award does not have the flexibility of a traditional scholarship- that it is a <u>voucher</u> that may be used to repay <u>qualified</u> students loans or pay for <u>qualified</u> future educational expenses.	
7.	I understand that I can submit a paper forbearance form to CNVS AEAP for certification or I may request forbearance online through the My AmeriCorps Portal. I understand that am solely responsible for following up with my loanholder on any forbearance request processed by CNVS AEAP. CNVS AEAP is not responsible for requests which, for any reason, are not received or processed by the loanholder.	
8.	I was provided with a written copy of CNVS' AmeriCorps grievance policy and procedures in the Member Handbook and the process has been explained to me.	
9.	I understand that I can receive up to two AmeriCorps education awards in my lifetime. However, I may serve two AmeriCorps terms (receiving the education award) and one term as an AmeriCorps VISTA (receiving the end of term cash grant).	
10.	I have participated in an AmeriCorps <u>orientation</u> and the CNVS Education Awards Program has been explained to me including: accrual of hours, AmeriCorps prohibited activities, evaluation procedures, and the education award benefit. I was also given the opportunity to ask my AmeriCorps Program Director questions.	

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Program Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If verified by other program staff, please complete below:**

\_\_\_\_\_  
Print Name and Title of Program Staff

\_\_\_\_\_  
Signature of Program Staff

\_\_\_\_\_  
Date